**Application for ILAE-EMR Course**

[**Guidelines for filling the application form**](https://www.ilae.org/files/dmfile/2023-emr-funding-courses-application-guidelines-extn-04042023.pdf)

**Note**: All documents must be sent before the deadline to [gegan@ilae.org](mailto:gegan@ilae.org). Acceptance will depend on the relevance and clarity of the request and logic of the expenses requested.

**Application**

1. Name and date of activity:
2. Name and contact information of the responsible organizer:
3. Has this activity been run before?
4. *If yes, has there been previous evaluation?*
5. Why this activity should currently be supported right now (outline background, regional and educational needs):
6. Proposed teaching methods (if applicable):
7. Target audience:
8. *How will interaction with students be maximised (if applicable)?:*
9. Venue (location, accessibility, housing facility, size of lecture rooms, audiovisual facilities, catering and other services, poster area if applicable):
10. Proposed budget (additional material can be attached) – how much support has already been guaranteed, list also pending applications:
11. Bursaries (are they planned, how do you propose them to be funded, and to whom are they targeted):
12. Likely outputs (including plans for publication if applicable):
13. Proposed funding required from the ILAE-EMR:
14. *Attachments:*
15. *Draft programme, including faculty and time schedule*
16. *Detailed budget and plan for covering expenses*