

**ILAE** EASTERN  
MEDITERRANEAN  
INTERNATIONAL LEAGUE AGAINST EPILEPSY

7<sup>th</sup> December 2022

On behalf of the ILAE-Eastern Mediterranean Region Executive Board (ILAE-EMR) I would like to invite you to submit applications for funding of EMR-sponsored courses/symposia during 2023. The deadline for submitting applications is extended to 4th April 2023. Applications submitted after the deadline will not be considered. Please submit your application to [gegan@ilae.org](mailto:gegan@ilae.org).

Please note that as the ILAE-EMR budget is limited, we only finance courses where the costs are reasonable and well justified. Details regarding the criteria and application forms are attached.

We look forward to receiving your applications.

With many thanks and best regards,

A handwritten signature in black ink, appearing to be 'GB' with a stylized flourish above it.

Dr Ghaieb Bashar Mohamed Aljandeel  
Chair of ILAE-EMR

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## Application for ILAE-EMR Course

### Guidelines for filling the [Application form](#)

1. Courses can have different formats (e.g., hand-on training course, summer school etc.). They should have international appeal, but address also local educational needs. The 'East Mediterranean value' (importance to a wider EMR audience) should be outlined. Application should clearly state that there is no overlap with other recent or upcoming courses. The benefits of the course to be held at *this particular* time, and how the course will address epilepsy care in the future should also be clearly indicated.
2. Applications for organizing a Scientific Workshop (typically <40 participants) should describe how the activity facilitates the exchange of ideas in select topics, encourages collaboration, and facilitates research. Also, whether the activity results in publication (e.g., guidelines, Workshop Supplement) should be addressed.
3. Evidence of support from the host chapter should be provided (not mandatory)
4. The [application form](#) should be accompanied by a
  - a. Date and venue
  - b. full proposed programme, including teachers/lecturers
  - c. detailed budget
5. Program of the course should fulfil the aims of ILAE-EMR courses (see next page)
6. Teachers / lecturers must come from EMR. Only if necessary, a teacher / lecturer can be outside the Eastern Mediterranean region.
7. Budget should include all course expenses, including administration costs and bursaries.
8. Bursary application and selection will be done by the local organisers. A list of previous recipients will be held centrally. On selection of candidates a check will be made to ensure an individual has not been in receipt of such in the past 12 months. Local organisers will be expected to notify bursary for candidates. A complete list of candidates chosen for the scholarship must be sent to [gegan@ilae.org](mailto:gegan@ilae.org) for monitoring the organization of the courses of the ILAE-EMR.
9. Please refer to the ILAE-EMR guidelines for application for rules for bursaries.

All these documents must be sent before the deadline to [gegan@ilae.org](mailto:gegan@ilae.org). Acceptance will depend on the relevance and clarity of the request and logic of the expenses requested.