



35th International Epilepsy Congress

2-6 September 2023 | Dublin, Ireland

INVITATION TO INDUSTRY





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Introduction & Congress Committee

The 35th International Epilepsy Congress (IEC) will take place in Dublin, Ireland from 2-6 September 2023. The EEC is now a landmark in the epilepsy community agenda and the forthcoming EEC promises to be innovative and engaging. The congress is organised by the International League Against Epilepsy (ILAE) and International Bureau for Epilepsy (IBE).

The ILAE (ilae.org) is the world's preeminent association of physicians and other health professionals working towards a world where no persons' life is limited by epilepsy. The ILAE's mission is to ensure that health professionals, patients and their care providers, governments, and the public world-wide have the educational and research resources that are essential in understanding, diagnosing and treating persons with epilepsy.

The congress presents a unique opportunity to engage with the finest minds in the field and share experience with fellow researchers, clinicians and care practitioners in the region and across the globe.

Scientific and Organising Committee

Co-Chairs:

J Helen Cross (UK)
Francesca Sofia (Italy)

Members:

Martin Brodie (UK)
Roberto Caraballo (Argentina)
Norman Delanty (Ireland)
Dario Englot (USA)

David Henshall (Ireland)
Nirmeen Kishk (Egypt)
Peter Murphy (Ireland)
Jessie Nyirenda (Zimbabwe)
Sebastian Ortiz (Colombia)
Cristina Reschke (Ireland)
Graeme Shears (Australia)
Mary Lou Smith (USA)
Kette Valente (Brazil)
Samuel Wiebe (Canada)



Welcome from the Scientific and Organising Committee

Dear Friends and Colleagues,

On behalf of the Scientific and Organising Committee, it is our pleasure to invite you to attend the 35th International Epilepsy Congress (IEC) in Dublin, Ireland, from Saturday to Wednesday, 2-6 September 2023. This congress is organised by the International League Against Epilepsy (ILAE) and ILAE Bureau for Epilepsy (IBE).

The International Epilepsy Congress is a major biennial event and is recognised as a landmark in the calendar of epilepsy specialists worldwide. The congress gives delegates the chance to come together, discuss the latest developments in basic and clinical epileptology, and network with fellow researchers, clinicians and other health care practitioners. The scientific programme of the 35th IEC promises to be innovative and engaging, with a wide range of main and parallel sessions, as well as teaching and video sessions.

Dublin is a city of a hundred thousand welcomes (Céad Míle Fáilte), known for the friendliness and acerbic wit of the locals. Framed by mountains and centered on the River Liffey, the city is replete with vibrant art, historic buildings, and social spaces that have served as a backdrop to centuries of storytelling through famed Irish literature. We look forward to welcoming you to the Congress in 2023 in the land of Saints and Scholars.

35th IEC Co-Chairs



J Helen Cross
(UK)



Francesca Sofia
(Italy)

Congress Programme Information

Current information on the programme development can be found on the official congress website.



	Saturday, 2 September			Sunday, 3 September			Monday, 4 September			Tuesday, 5 September			Wed, 6 September		
08:00-08:30	Full-day Teaching Course (1)			Teaching Sessions			Main Session			Main Session			Main Session		
08:30-09:00															
09:00-09:30	Half-day Teaching Courses (8)			Satellite Symposium 08:00-09:30			Satellite Symposium 08:00-09:30			Satellite Symposium 08:00-09:30			Special Interest Session		
09:30-10:00															
10:00-10:30	Half-day Teaching Courses (8)			Presidential Symposium			Main Session			Main Session			Main Session		
10:30-11:00															
11:00-11:30	Half-day Teaching Courses (8)			Break			Break			Break			Break		
11:30-12:00															
12:00-12:30	Half-day Teaching Courses (8)			Neurobiology Symposium			Special Interest Session			Special Interest Session			Special Interest Session		
12:30-13:00															
13:00-13:30	Half-day Teaching Courses (8)			Satellite Symposium 13:45-15:00			Satellite Symposium 13:45-15:00			Satellite Symposium 13:45-15:00			Satellite Symposium 13:45-15:00		
13:30-14:00															
14:00-14:30	Half-day Teaching Courses (8)			Lunch, Posters			Lunch, Posters			Lunch, Posters			Lunch, Posters		
14:30-15:00															
15:00-15:30	Half-day Teaching Courses (8)			Platform Sessions			Platform Sessions			Platform Sessions			Platform Sessions		
15:30-16:00															
16:00-16:30	Half-day Teaching Courses (8)			Satellite Symposium 15:30-17:00			Satellite Symposium 15:30-17:00			Satellite Symposium 15:30-17:00			Satellite Symposium 15:30-17:00		
16:30-17:00															
17:00-17:30	Half-day Teaching Courses (8)			Meet the Experts			Meet the Experts			Meet the Experts			Meet the Experts		
17:30-18:00															
18:00-18:30	Half-day Teaching Courses (8)			Parallel Sessions			Parallel Sessions			Parallel Sessions			Parallel Sessions		



Congress Information

Venue

Convention Centre Dublin
Spencer Dock, North Wall Quay' Dublin,
D01 T1W6, Ireland



The venue was developed to provide a world-class conference venue in the heart of Ireland's capital city. Located just 15 minutes from the airport in Dublin's Docklands, the finance and technology hub of the city, the CCD is ideally positioned to host major congresses.

[Official venue website](#)

Phone: +353 1856 0000

Abstract Submission

The congress abstract submission system will remain open until 20 January 2023. www.ilae.org/iec2023/abstracts

Registration

Details on registration fees are available from the congress website.

www.ilae.org/iec2023/registration

Mailing List

If you would like to be included in the congress mailing list to receive updates about the 35th International Epilepsy Congress, please submit your details to iec@epilepsycongress.org

Continuing Medical Education (CME) Credits

CME accreditation is being applied for through the European Accreditation Council for Continuing Medical Education (EACCME); further details will be available on the congress website.

Language

The official congress language is English.

Conference Vetting (Medtech Europe/EFPIA)

Compliance Status has been sought. EMT31711



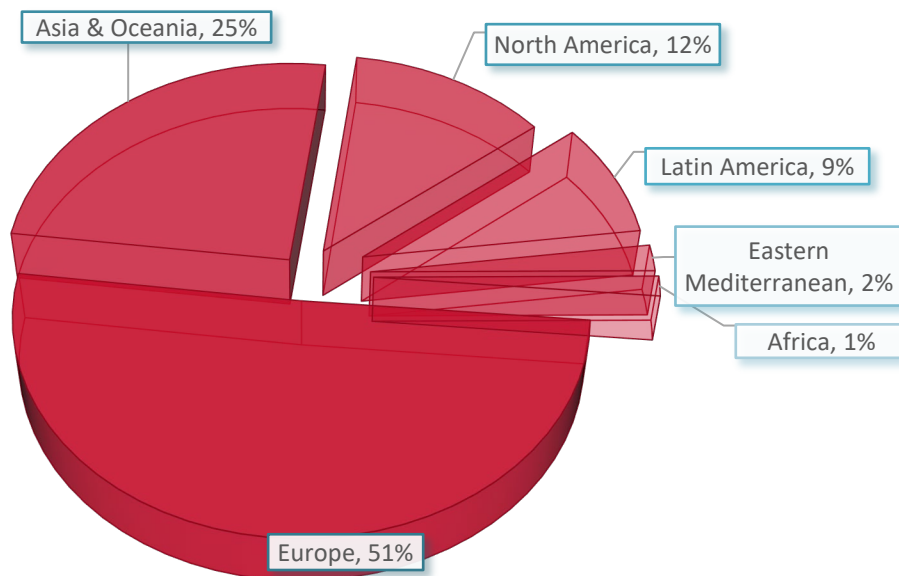
Attendance at the 35th IEC

Attendance at the 35th IEC is expected to be in the region of 2,500 to 3,500. The advantages and features of the location, combined with the strong and attractive programme, and a return to in-person meetings will doubtless draw a large attendance.

Attendance at Previous International Congress

34th IEC, Online 2021

2,317 Delegates



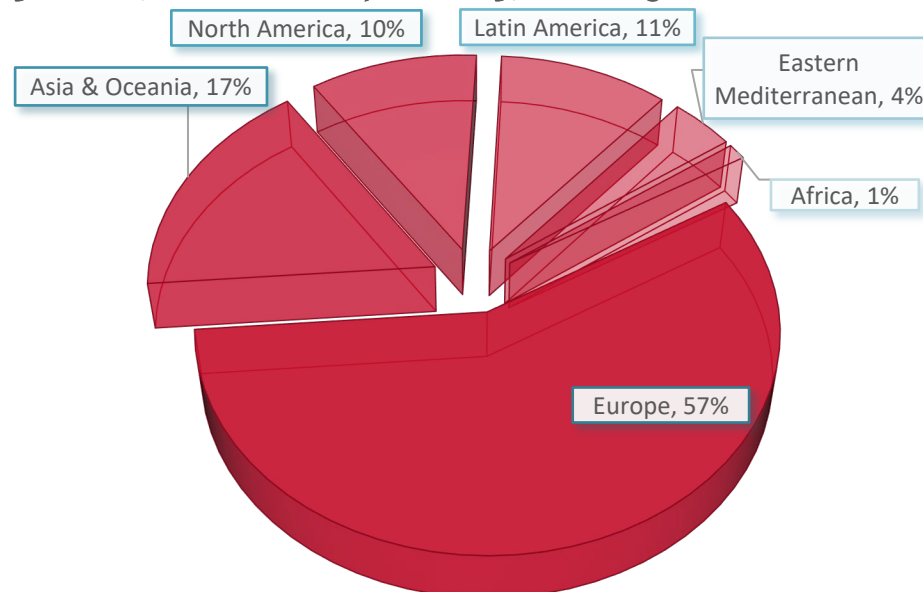
Top 10 Countries by Attendance:

1	India	240
2	USA	214
3	UK	195
4	Italy	129
5	Germany	99
6	Canada	70
7	Spain	70
8	France	57
9	Australia	55
10	Japan	52

Last IEC in Europe

32nd IEC, Barcelona 2017

3,221 Delegates



Top 10 Countries by Attendance:

1	USA	278
2	UK	243
3	Spain	228
4	Italy	124
5	Turkey	102
6	Germany	101
7	Netherlands	100
8	Russia	86
9	France	83
10	Denmark	74



Industry Support & Sponsorship

The International Epilepsy Congress provides an educational environment dedicated to the exchange of scientific research, training and commercial intelligence.

The 35th IEC is a platform offering exposure to an interested and relevant audience in a unique, educational environment. Sponsors and their representatives will be able to interact with international professionals.

Supporting the 35th IEC provides companies with the opportunity to:

- present new clinical data and product information to a targeted customer base
- strengthen relationships with global/regional key opinion leaders in epilepsy treatment
- demonstrate a commitment to improving the quality of life for people with epilepsy
- demonstrate support for the International League Against Epilepsy (ILAE) and IBE

Acknowledgement

All sponsorship of the congress will be acknowledged in the congress programme and on the congress website, ilae.org/iec2023

Booking Procedure & Allocation of Sponsorship

Enquiries about sponsorship should be made by email to dmcevoy@ilae.org.

The allocation of sponsorship items and exhibition space will be determined by the level of sponsorship support and the items included in the sponsorship package. After the initial allocation, sponsorship items and exhibition space will be allotted on a first come, first served basis.

Once sponsorship has been confirmed, a sponsorship agreement will be drawn up to be signed by the sponsor and the Organiser, accompanied by an invoice for the first deposit.

Compliance with Regulations

It is each sponsor's responsibility to ensure that it complies with congress rules and regulations, regulations and laws of the host country and the codes of practice of any regulatory body with jurisdiction, such as IFPMA, EFPIA and Eucomed.

Information Manual

A manual for satellite symposia and exhibition will be issued. This is a comprehensive guide and contains Rules & Regulations, technical information and instructions for ordering services, etc. Rules & Regulations must be adhered to and deadlines must be respected.



Site Inspections

Sponsors may visit the venue at their convenience, with a prior appointment made with the venue. The Congress Secretariat will endeavour to arrange a site inspection of the congress venue with sponsors.

SPONSORSHIP OPPORTUNITIES

Satellite Symposia

Item	Benefits /Additional Information
Satellite Symposium:	<ul style="list-style-type: none"> ✓ Use of the session room and on-site facilities, including standard AV equipment and services ✓ Electronic invitation to all participants (sent via the Congress Secretariat) ✓ Invitation in online congress bag ✓ Display of advertising posters (designated areas, set times)
Lunch Satellite Symposium	<ul style="list-style-type: none"> ✓ Unopposed by another satellite symposium, during lunch break
Full Satellite Symposium	<ul style="list-style-type: none"> ✓ Unopposed by another satellite symposium, at prime times
Parallel Satellite Symposium	<ul style="list-style-type: none"> ✓ Lunch time or evening. Takes place in parallel with other satellite symposia / congress sessions
Morning Satellite Symposium	<ul style="list-style-type: none"> ✓ Takes place Sunday to Tuesday, in parallel with congress morning sessions
Product Theatre	<ul style="list-style-type: none"> ✓ 50-minute promotional forum in exhibition area. 70-90 pax. Limited slots, not in parallel with other satellites
Scientific Exhibit of Posters	<ul style="list-style-type: none"> ✓ In the Poster Area or Exhibition Area ✓ Open for the duration of the congress poster display ✓ 13 poster boards provided or 20sqm space to build ✓ Posters also viewable at poster viewing stations
Meeting Room	<ul style="list-style-type: none"> ✓ Reserved for sponsors' exclusive use for duration of congress

* Proof of start-up status required. Documents provided in languages other than English must be submitted with a certified translation.

Technology

Item	Benefits /Additional Information
Congress App	<ul style="list-style-type: none"> ✓ Used by over 80 per cent of delegates ✓ High-profile – sponsor’s logo, fixed advert bar, sponsor section ✓ Includes one push notification per congress day ✓ Contains a searchable scientific programme and general congress information ✓ Long-term usage ✓ Delegates can create an individual itinerary
Congress App Push Notifications	
Enhanced App Sponsors Page	
Wifi	<ul style="list-style-type: none"> ✓ Provided for all delegates in session rooms & main congress areas ✓ Network Name: <u>[Sponsor Name]@IEC2023</u> ✓ Landing page features sponsor name & logo
Internet Centre	<ul style="list-style-type: none"> ✓ Sponsor name and logo on screensavers ✓ Homepage may be created by sponsor ✓ Sponsor name/logo on the counter artwork
Charging Points	



Branded Items

Item	Benefits /Additional Information
Seating Cubes + production & delivery	These popular seating cubes allow delegates to take a break and enjoy sitting down while your company message gains optimal visibility. Provide a clear message to delegates in an original and practical way <ul style="list-style-type: none"> ▪ Logo display on 2 sides ▪ Seating cubes locations spread throughout venue
Congress Lanyards	Lanyards are given to all delegates with the congress badge and have to be worn at all times. A Sponsor's logo will appear prominently on the lanyards
Congress Badges	Badges are printed on the lower half of A4 sheets; the top half may be printed with information on the sponsor's activities at the congress
Online Congress Bag	Sponsor's logo on virtual congress bag and in emails to registered delegates about the congress bag (2)
Online Congress Bag Insert	PDF, maximum five pages, can feature hyperlinks

All sponsorship costs are quoted exclusive of VAT / Sales Tax.

Content of all promotional material must be approved of by the Organiser.

Individually Tailored Sponsorship Packages This is a selection of the sponsorship opportunities available. Please contact the Congress Secretariat if there are any other items of particular interest not appearing on this list. The Congress Secretariat will work with sponsors to create an appropriate sponsorship package that fulfils the sponsors' aims.

Exhibition



The exhibition area is the central meeting area of the congress. Exhibiting at the 35th IEC is an ideal opportunity for the presentation of a company and its products.

The exhibition will be centrally located close to the registration area, catering and session rooms.

Spaces

Exhibition Space (does not include shell scheme)	€600 per sqm
Exhibition space (with shell scheme booth)	Available on Request
Publisher/Bookseller Space (does not include shell scheme)	Available on Request



Please note that branding used in the visual is sample branding. If you require graphic design, we can advise. Furniture is suggested exact models may vary in shape & size.

totalexpo

**Picture for illustration purposes only.*

Shell scheme includes:

- Walls (100cm x 250cm)
- Fascia panels, with company name
- Furniture (counter, table, chairs)
- LED Spotlights on rail



All industry supporters will be credited at the following levels:

- Major Partner: > €180,000
- Partner: > €100,000
- Supporter: > €60,000
- Contributor: > €15,000
- Patron: €5,000 to €15,000



Booking Procedure & Allocation of Exhibition Space

Exhibition space can be booked through the Exhibition Booking Form in the industry section of the official website (opening in February 2023). Exhibition spaces will be allotted on a

first come, first served basis and will not be considered as confirmed until the booking form and first deposit have been received by the Congress Secretariat.

Acknowledgement

All exhibitors will be acknowledged in the congress programme.

Exhibitor Registrations

Each exhibitor will be entitled to two exhibitor registrations free-of-charge. Additional badges may be purchased, up to a maximum number. Full details will be included in the industry manual.

Compliance with Regulations

Please note that it is each exhibiting company's responsibility to ensure that it complies with congress rules and regulations, regulations and laws of the host country and the codes of practice of any regulatory body with jurisdiction.

Industry Manual

A technical manual for the exhibition will be issued prior to the congress. This is a comprehensive guide and contains Rules & Regulations, technical information and instructions for ordering services, etc. Rules & Regulations must be adhered to and deadlines must be respected.

Set Up & Dismantling Dates *(tentative)**

Set up will take place on:
Saturday, 2 September 2023

Dismantling will take place on:
Tuesday, 5 September 2023 (18:00-23:30)
Removal of decorations and equipment may begin from 16:30 provided no sound disturbance is caused to sessions.

Exhibition Opening Hours *(tentative)**

The exhibition will be open at the following times:
Sunday, 3 September 2023 09:00-17:30
Monday, 4 September 2023 09:00-17:30
Tuesday, 5 September 2023 09:00-17:30

**Please note that all dates/times are subject to change. Final confirmed dates/times will be published in the Industry Manual.*



Confirmation of Payment Terms

Once sponsorship is confirmed, an invoice for the deposit of 50% will be issued and a sponsorship agreement will be sent to the sponsor for signature. For exhibition-only bookings, the exhibition booking form constitutes the agreement, no additional agreement will be required.

The full terms and conditions of sponsorship will be outlined in the sponsorship agreement or linked to in the exhibition booking form. If a copy of the general terms and conditions is required in advance, please contact the Congress Secretariat.

Please note that until the deposit and signed sponsorship agreement have been received by the Congress Secretariat, items will be considered as provisionally reserved only.

Orders until a total of €5,250 must be paid in full immediately.

Payments for orders over €5,250 shall be made per the following schedule:

- 50 per cent of total sponsorship with signed agreement or exhibition booking
- 50 per cent before 7 July 2023

The total cost of any sponsorship or exhibition booked on or after 7 July 2023 must be paid in full immediately to secure the items.

If full payment has not been received before 2 August 2023, the Congress Organiser will cancel the reservation and the cancellation will be subject to the cancellation policy.

Cancellation Policy

Notification of cancellation of all or part of sponsorship reservation must be sent to the Congress Organiser in writing.

Refunds will be made based on the following schedule:

- On or before 6 July 2023: 70 per cent of the deposit will be refunded
- From 7 July to 1 August 2023: 30 per cent of the deposit will be refunded
- On or after 2 August 2023: No refund will be made

A change of format to fully online delivery of the Congress will cause an offer to be made to a sponsor/exhibiting company to adjust or remove their support up to 14 days after the decision to change the format has been communicated to it.



Exhibition Rules & Regulations

(Guidelines for Industry Participation in all ILAE/IBE Congresses will also apply)

COMPLIANCE WITH RULES & REGULATIONS

The complete Rules & Regulations, including venue restrictions, will be published in the exhibition manual. The Rules & Regulations must be fully observed by exhibiting company, its contractors and all personnel directly or indirectly engaged. The Organiser reserves the right to demand changes to, or closure of, any stand that does not conform to these rules and regulations. If an exhibitor fails to comply with these rules and regulations, the Organiser reserves the right to reclaim its exhibition space and resell it, and all moneys paid by the exhibitor shall be forfeited.

In the case where there is a breach of the regulations on building and decoration of stands and/or a breach of technical nature, the Organiser and/or the venue is/are entitled to carry out the necessary procedures to regularise it, which may involve closing the stand. The costs resulting from this corrective action will be charged to the exhibitor.

Once an exhibiting company has reserved exhibition space, modular booth and/or stand services, it agrees to abide by the rules and regulations, including the payment conditions and cancellation policy.

PAYMENT CONDITIONS

Any request for payment will be accompanied by an invoice from the Congress Secretariat. The exhibiting company will pay all invoices issued in accordance with the schedule, within thirty days of the date of the Congress Secretariat's invoice (or in line with payment terms listed on invoice). Should the exhibiting company request services close to the time of the meeting, full payment (or proof of full payment) must be received before such services will be provided.

Apart from any extra costs to be borne by the exhibiting company (see above), the payment schedule will be as follows: Orders up to a total of €5,250 must be paid in full immediately. Payments for orders over €5,250 shall be made per the following schedule:

- 50 per cent of total sponsorship with signed sponsorship agreement or exhibition agreement
- 50 per cent before 7 July 2023

Any exhibition reservation will not be considered as confirmed until the first deposit of 50 per cent of the total cost has been received by the Congress Secretariat.

If an exhibiting company reserves exhibition space on or after 7 July 2023, the total cost must be paid in full immediately to secure the space.

If full payment for exhibition space and/or booth has not been received before 2 August 2023, the exhibiting company will not be permitted to set up its stand and equipment.

CANCELLATION POLICY

Should an exhibiting company wish to cancel any of its participation (exhibition space, modular booth, etc.), written notification must be sent to the Congress Secretariat.

Refunds will be made based on the following schedule:

<u>Period</u>	<u>Refund</u>
On or before 6 July 2023:	70 per cent of deposit
From 7 July to 1 August 2023:	30 per cent of deposit
On or after 2 August 2023:	No refunds

A change of format to fully virtual delivery of the Congress will cause an offer to be made to a sponsor/exhibiting company to adjust or remove their support up to 14 days after the decision to change the format has been communicated to it.

LIABILITY FOR DAMAGES

Any damages occurring that are the fault of an exhibitor will be charged to that exhibitor. Exhibitors (or their representatives) are liable for any damage or harm caused by their structures, equipment, articles to be exhibited or activities on their stand.

FORCE MAJEURE

The Organiser reserves the right to modify dates, time schedules, floor plans and programmes in case of necessity. In case of forcible cancellation of the congress, the moneys paid by exhibitors shall be reimbursed, less proportional deduction of expenses incurred. Under no circumstances shall exhibitors be indemnified.

EXHIBITION STANDS

In the case where there is a breach of the regulations on building and decoration of stands and/or a breach of technical nature, the Organiser and/or the congress venue is/are entitled to carry out the necessary procedures to regularise it, which may involve closing the stand. The costs resulting from this corrective action will be charged to the exhibitor.



The specified set up and dismantling dates and times must be adhered to.

MAXIMUM BUILD HEIGHT

The maximum build height for free-build exhibition stands is 4m.

SUSPENDED STRUCTURES

Rigging may be possible but will be dealt with on a case-by-case basis. Additional fees will apply.

SHELL SCHEME EXHIBITION BOOTHS

Each shell scheme exhibition booth includes:

- Back and separation walls
- Fascia panel with company name
- Standard furniture
- Stand preparation, construction and dismantling

EXHIBITED PRODUCTS

Presentation and distribution of products that can harm other exhibitors or visitors, or that can damage the floor and/or existing constructions is prohibited.

Samples of medicine may not be exhibited or distributed.

There may be no reference to price on products on display (except books/journals).

STAND & MARKETING ACTIVITIES

Marketing of any product and/or service in any part of the exhibition area or meeting rooms by non-exhibiting companies is not permitted.

Personnel of exhibiting companies must confine their activities to the exhibition stand. Distribution of literature, promotional activities, etc. will not be permitted in the aisles or outside the exhibition area.

AUDIO AND/OR VISUAL DISTURBANCE

Audiovisual and other devices will be permitted only in those locations and in such intensity as, in the opinion of the Organiser, they do not interfere with the activities of neighbouring exhibitors. Sound equipment must be regulated and directed into the booth, so that it does not disturb neighbouring exhibitors.

The Organiser reserves the right to demand a reduction in the intensity of, or complete cessation of, stand noise that it judges to be excessive or a disturbance to others.

PUBLICITY & ADVERTISING

All exhibitors must be the producers, importers or representatives of the goods and/or services displayed on their stands. Advertising material and signs may not be distributed or displayed outside the exhibition stand.

Advertising that may harm or inconvenience other exhibitors or visitors is strictly forbidden.

SUBLETTING

Subletting of exhibition space is not permitted.

INSURANCE

Each exhibitor is responsible for its own products, displays and stand, and should take out insurance for the duration of the congress, transport and storage. The Organiser and the congress venue shall not accept responsibility for loss of, or damage to, the exhibit or property of an exhibitor or any other person, brought about by fire, theft or any other cause whatsoever.

APP

No exhibiting company is permitted to advertise the use of an app, other than the official congress app, in connection with their participation at the 35th IEC.



Industry

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