

15th European Epilepsy Congress 7-11 September 2024 | Rome, Italy

INVITATION TO INDUSTRY



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Introduction & Congress Committee

The 15th European Epilepsy Congress (EEC) will take place in Rome, Italy from 7-11 September 2024. The EEC is now a landmark in the epilepsy community agenda and the forthcoming EEC promises to be innovative and engaging. The congress is organised by the International League Against Epilepsy (ILAE).

The ILAE (<u>ilae.org</u>) is the world's preeminent association of physicians and other health professionals working towards a world where no persons' life is limited by epilepsy. The ILAE's mission is to ensure that health professionals, patients and their care providers, governments, and the public world-wide have the educational and research resources that are essential in understanding, diagnosing and treating persons with epilepsy.

The congress presents a unique opportunity to engage with the finest minds in the field and share experience with fellow researchers, clinicians and care practitioners in the region and across the globe.

Scientific and Organising Committee

Co-Chairs:

Matthew Walker (UK)
Nicola Specchio (Italy)

Members:

Eleonora Aronica (Netherlands)
Sallie Baxendale (UK)
Luca de Palma (Italy)
Christian Dorfer (Austria)
Alla Guekht (Russia)

Cecilie Johannessen Landmark (Norway) Natela Okujava (Georgia) Ronit Pressler (UK) Laura Tassi (Italy) Eugen Trinka (Austria)







Welcome from the Scientific and Organising Committee

Dear Friends and Colleagues,

On behalf of the Scientific and Organising Committee, it is our pleasure to invite you to attend the 15th European Epilepsy Congress (EEC) in Rome, Italy, from Saturday to Wednesday, 7-11 September 2024. This congress is organised by the International League Against Epilepsy (ILAE).

The European Epilepsy Congress is a major biennial event and is recognised as a landmark in the calendar of epilepsy specialists worldwide. The congress gives delegates the chance to come together, discuss the latest developments in basic and clinical epileptology, and network with fellow researchers, clinicians and other health care practitioners. The scientific programme of the 15th EEC promises to be innovative and engaging, with a wide range of main and parallel sessions, EEC Fora, as well as teaching and video sessions.

We look forward to welcoming you to the Congress in 2024 in the Eternal City.

15th EEC Co-Chairs





Nicola Specchio (Italy)

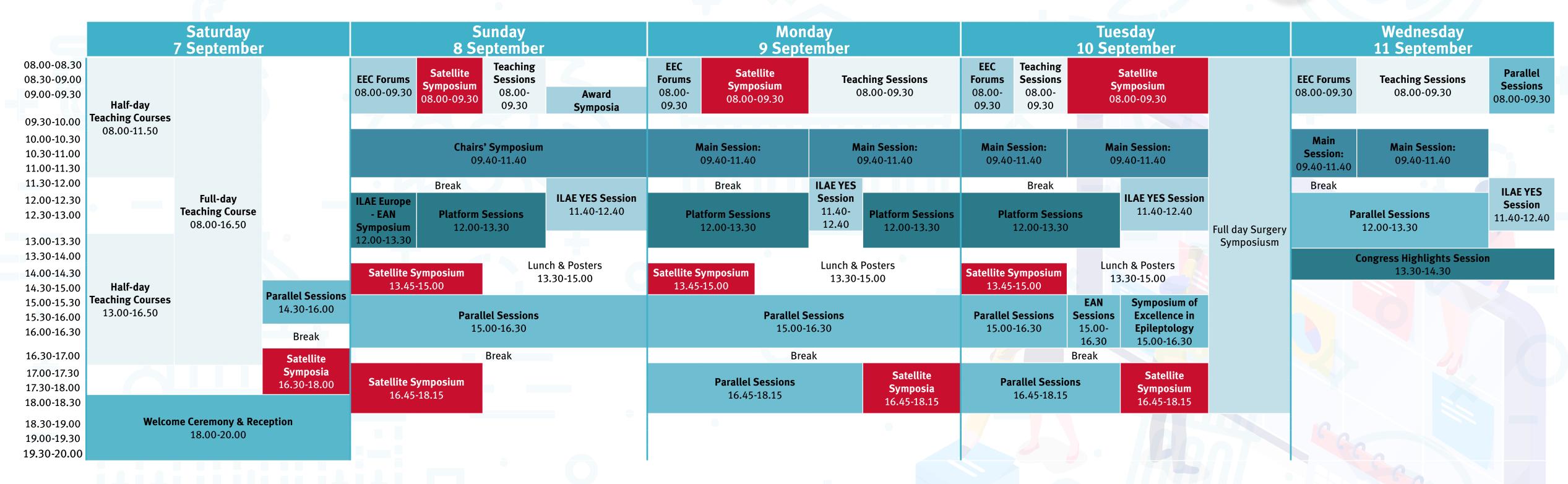






Congress Programme Information





Current information on the programme development can be found on the official congress website.





Congress Programme Information

EEC 2024 will offer a full day symposium on neurosurgery in addition to two parallel sessions on the topic. The symposium will focus on various aspects of epilepsy surgery. Presentations will be given by the leading experts in the field from Europe and the world over. The sessions and presentations in the symposium and the main programme will allow delegates to learn about neurosurgery techniques and advances and engage directly with the outstanding faculty.

Full Day Surgery Symposium Tuesday 10 September 08:00-17:00

Session title: Modern Concepts in Epilepsy Surgery

Co-chair: Christian Dorfer (Austria)

Lobar/multilobar resection versus disconnection

- Periinsular anterior quadrantotomy: Technical description Roy Thomas Daniel (Switzerland)
- Frontal lobe resection Jorge Gonzalez-Martinez (USA)
- Posterior quadrant disconnections Kensuke Kawai (Japan)
- · Posterior quadrant resection Giorgio Lo Russo (Italy)
- · Temporal lobe disconnection Stephan Chabardés (France)
- Temporal lobe resection Anna Miserocchi (United Kingdom)
- The role of MRI in evaluating the completeness of disconnection Horst Urbach (Germany)

Round table discussion

The earlier the better- surgical implications

- Anatomic hemispherectomy in very young children Mark Dexter (Australia)
- Anaesthesiological challenges and possibilities for epilepsy surgery in very young infants - Stefan Eckert (Germany)
- Trends in pediatric epilepsy surgery in the last 20 years: age and country- specific variability - Carmen Barba (Italy)
- Epilepsy surgery for non-drug resistant patients Laura Tassi (Italy)
- Surgery for LEATS Gerald Grant (USA)

Round table discussion

Technology in Epilepsy surgery

- . TBD Luca de Palma (Italy)
- Current concepts and future perspectives in neuromodulation -Arthur Cukiert (Brazil)
- The value of robotic applications in epilepsy surgery Martin Tisdall (United Kingdom)
- Current role and future perspectives of LITT in Europe Karl Rössler (Austria)
- Potentials and Limitations of MRI guided focused ultrasound in the treatment of epilepsy Gordon Baltuch (USA)

Round table discussion







Congress Information

Abstract Submission

The congress abstract submission system will remain open until 9 February 2024. www.ilae.org/eec2024/abstracts

Conference Vetting (Medtech Europe/EFPIA)

Compliance Status has been sought. EMT36745

Continuing Medical Education (CME) Credits

CME accreditation is being applied for through the European Accreditation Council for Continuing Medical Education (EACCME); further details will be available on the congress website.

Language

The official congress language is English.

Mailing List

If you would like to be included in the congress mailing list to receive updates about the 15th European Epilepsy Congress, please submit your details to eec@epilepsycongress.org

Registration

Details on registration fees are available from the congress website: www.ilae.org/eec2024/registration



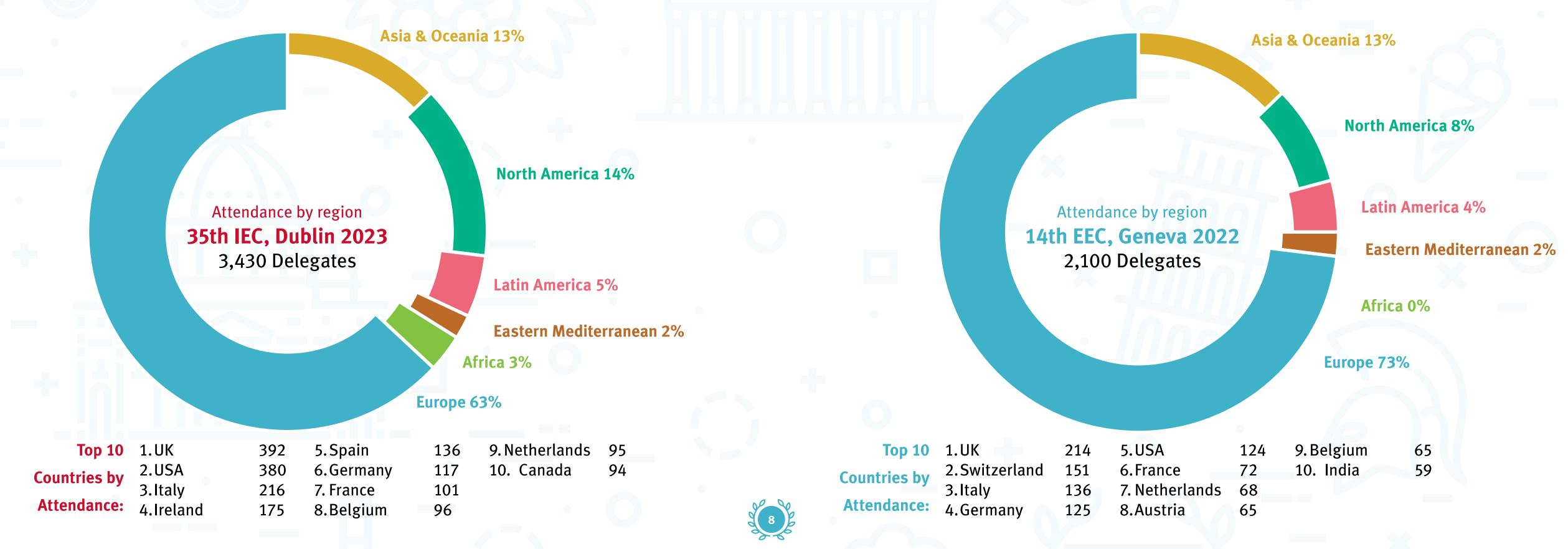




Attendance at the 15th EEC

Attendance at the 15th EEC is expected to be in the region of 2,500 to 3,500. The advantages and features of the location, combined with the strong and attractive programme, and a return to in-person meetings will doubtless draw a large attendance.

Attendance at Previous ILAE congresses in Europe





Industry Support & Sponsorship

The European Epilepsy Congress provides an educational environment dedicated to the exchange of scientific research, training and commercial intelligence.

The 15th EEC is a platform offering exposure to an interested and relevant audience in a unique, educational environment. Sponsors and their representatives will be able to interact with international professionals.

Supporting the 15th EEC provides companies with the opportunity to:

- present new clinical data and product information to a targeted customer base
- strengthen relationships with global/regional key opinion leaders in epilepsy treatment
- demonstrate a commitment to improving the quality of life for people with epilepsy
- demonstrate support for the International League Against Epilepsy (ILAE)

Acknowledgement

All sponsorship of the congress will be acknowledged in the congress programme and on the congress website: ilae.org/eec2024

Booking Procedure & Allocation of Sponsorship

Enquiries about sponsorship should be made by email to industry@ilae.org

The allocation of sponsorship items and exhibition space will be determined by the level of sponsorship support and the items included in the sponsorship package. After the initial allocation, sponsorship items and exhibition space will be allotted on a first come, first served basis.

Once sponsorship has been confirmed, a sponsorship agreement will be drawn up to be signed by the sponsor and the Organiser, accompanied by an invoice for the first deposit.

Compliance with Regulations

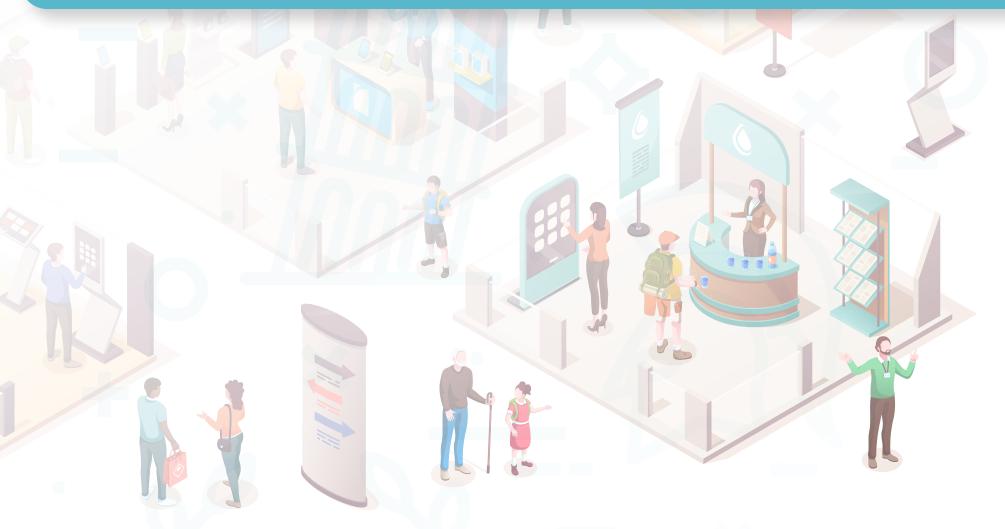
It is each sponsor's responsibility to ensure that it complies with congress rules and regulations, regulations and laws of the host country and the codes of practice of any regulatory body with jurisdiction, such as IFPMA, EFPIA and Eucomed.

Information Manual

A manual for satellite symposia and exhibition will be issued. This is a comprehensive guide and contain Rules and Regulations, technical information and instructions for ordering services, etc. Rules and Regulations must be adhered to and deadlines must be respected.

Site Inspections

Sponsors may visit the venue at their convenience, with a prior appointment made with the venue. The Congress Secretariat will endeavour to arrange a site inspection of the congress venue with sponsors.







Satellite Symposia

Item	Cost (€)	Benefits / Additional Information
Satellite Symposium		 ✓ Use of the session room and on-site facilities, including standard AV equipment and services ✓ Electronic invitation to all participants (sent via the Congress Secretariat) ✓ Invitation in online congress bag ✓ Display of advertising posters (designated areas, set times)
Lunch Satellite Symposium	125,000	√ Unopposed by another satellite symposium, during lunch break
Full Satellite Symposium	110,000	√ Unopposed by another satellite symposium, at prime times
Parallel Satellite Symposium	75,000	✓ Lunch time or evening. Takes place in parallel with other satellite symposia / congress sessions
Morning Satellite Symposium	55,000 *25,000	✓ Takes place Sunday to Tuesday, in parallel with congress morning sessions
Product Theatre	30,000	✓ 40-minute promotional forum in exhibition area.70-90 pax. Limited slots, not in parallel with other satellites
Scientific Exhibit of Posters	28,500	 ✓ In the Poster Area or Exhibition Area ✓ Open for the duration of the congress poster display ✓ 13 poster boards provided or 20sqm space to build ✓ Posters also viewable on the congress app and platform
Meeting Room	15,000	✓ Reserved for sponsors' exclusive use from 8 to 11 September

LAST CHANCE! Limited spaces left

DON'T MISS OUT!
Running low



^{*} Proof of start-up status required.

Documents provided in languages other than English must be submitted with a certified translation.



Technology

Item	Cost (€)	Benefits / Additional Information
Congress App	35,000	 ✓ Used by over 80 per cent of delegates ✓ High-profile – sponsor's logo, fixed advert bar, sponsor section ✓ Includes one push notification per congress day ✓ Contains a searchable scientific programme and general congress information ✓ Long-term usage ✓ Delegates can create an individual itinerary
Push Notifications & Enhanced Sponsor Page	Available on Request	
Wifi	30,000	✓ Provided for all delegates in session rooms & main congress areasNetwork Name: [Sponsor_Name]@EEC2024
Charging Points	Available on Request	



Congress App









Branded Items

Item	Cost (€)	Benefits / Additional Information
Members' Networking Space	35,000	 ✓ A space in the congress centre for all members of ILAE chapters (approximately half of delegates). ✓ Signage/branding to indicate the Company's support.
Speakers' Lounge	20,000	 ✓ A space in the congress centre for speakers and chairs (approximately 190 individuals). ✓ Signage/branding to indicate the Company's support.
Meeting Pods	10,000 + Production & Delivery Cost	 ✓ For use by delegates in open spaces of the Congress. ✓ Signage/branding to indicate the Company's support.
Congress Lanyards	13,000	 ✓ Lanyards are given to all delegates with the congress badge and have to be worn at all times. ✓ A Sponsor's logo will appear prominently on the lanyards
Online Congress Bag	13,000	✓ Sponsor's logo on virtual congress bag and in emails to registered delegates
Online Congress Bag Insert	3,000	√ PDF, maximum five pages, can feature hyperlinks



LAST CHANCE! Limited spaces left







Individually Tailored Sponsorship Packages
Please contact the Congress Secretariat if there are any other items of particular interest not appearing on the previous page.
The Congress Secretariat will work with sponsors to create an appropriate sponsorship package that fulfils the sponsors' aims.





Exhibition

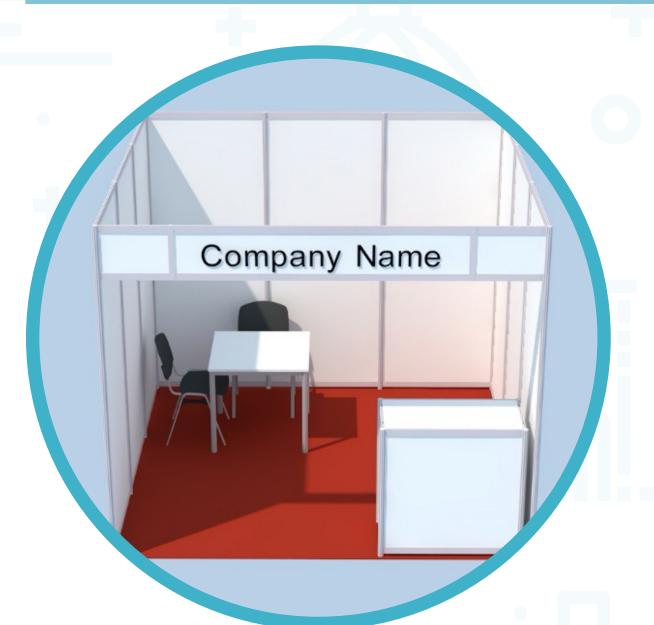
The exhibition area is the central meeting area of the congress. Exhibiting at the 15th EEC is an ideal opportunity for the presentation of a company and its' products.

The exhibition will be centrally located close to the registration area, catering and session rooms.

Individually Tailored Sponsorship Packages

Exhibition Space (does not include shell scheme) €600 per sqm

Publisher/Bookseller Space (does not include shell scheme) €440 per sqm



Shell scheme includes:

- Walls (100cm x 250cm)
- Fascia panels on open sides, with company name
- Furniture (counter, table, 2 chairs)
- LED spotlights on rail

*Picture for illustration purposes only. Exact specifications to be confirmed.







Sponsorship Levels

All industry supporters will be credited at the following levels:







Exhibition

Booking Procedure & Allocation of Exhibition Space

Exhibition space can be booked through the Exhibition Booking Form in the industry section of the official website (opening in January 2024). Exhibition spaces will be allotted on a first come, first served basis and will not be considered as confirmed until the booking form and first deposit have been received by the Congress Secretariat.

Acknowledgement

All exhibitors will be acknowledged in the congress programme.

Exhibitor Registrations

Each exhibitor will be entitled to two exhibitor registrations free-of-charge. Additional badges may be purchased, up to a maximum number. Full details will be included in the industry manual.

Compliance with Regulations

Please note that it is each exhibiting company's responsibility to ensure that it complies with congress rules and regulations, regulations and laws of the host country and the codes of practice of any regulatory body with jurisdiction.

Industry Manual

A technical manual for the exhibition will be issued prior to the congress. This is a comprehensive guide and contains Rules and Regulations, technical information and instructions for ordering services, etc. Rules and Regulations must be adhered to and deadlines must be respected.

Set Up & Dismantling Dates (tentative)*

Set up will take place on: Friday, 6 September 2024

Dismantling will take place on:

Wednesday, 11 September 2024 (10:00-19:00)

Removal of decorations and equipment may begin from 16:30 to 19:00 on Tuesday, 10 September provided no sound disturbance is caused to sessions.

Exhibition Opening Hours (tentative)*

The exhibition will be open at the following times:

Saturday, 7 September 14:00-17:00 Sunday, 8 September 2024 09:00-17:00 Monday, 9 September 2024 09:00-17:00 Tuesday, 10 September 2024 09:00-17:00





Confirmation of Payment Terms

Once sponsorship is confirmed, an invoice for the deposit of 50% will be issued and a sponsorship agreement will be sent to the sponsor for signature. For exhibition-only bookings, the exhibition booking form constitutes the agreement, no additional agreement will be required.

The full terms and conditions of sponsorship will be outlined in the sponsorship agreement or linked to in the exhibition booking form. If a copy of the general terms and conditions is required in advance, please contact the Congress Secretariat.

Please note that until the deposit and signed sponsorship agreement have been received by the Congress Secretariat, items will be considered as provisionally reserved only.

Orders until a total of €5,250 must be paid in full immediately.

Payments for orders over €5,250 shall be made per the following schedule:

- . 50 per cent of total sponsorship with signed agreement or exhibition booking
- . 50 per cent before 5 July 2024

The total cost of any sponsorship or exhibition booked on or after 7 June 2024 must be paid in full immediately to secure the items.

If full payment has not been received before 5 July 2024, the Congress Organiser will cancel the reservation and the cancellation will be subject to the cancellation policy.

Cancellation Policy

Notification of cancellation of all or part of sponsorship reservation must be sent to the Congress Organiser in writing.

Refunds will be made based on the following schedule:

On or before 19 April 2024: From 20 April to 7 June 2024: From 8 June to 12 July 2024: On or after 13 July 2024: 80 per cent of the deposit will be refunded 60 per cent of the deposit will be refunded 30 per cent of the deposit will be refunded No refund will be made





Exhibition Rules & Regulations

(Guidelines for Industry Participation in all ILAE/IBE Congresses will also apply)

Compliance With Rules & Regulations

The complete Rules & Regulations, including venue restrictions, will be published in the exhibition manual. The Rules & Regulations must be fully observed by exhibiting company, its' contractors and all personnel directly or indirectly engaged. The Organiser reserves the right to demand changes to, or closure of, any stand that does not conform to these rules and regulations. If an exhibitor fails to comply with these rules and regulations, the Organiser reserves the right to reclaim its exhibition space and resell it, and all moneys paid by the exhibitor shall be forfeited.

In the case where there is a breach of the regulations on building and decoration of stands and/or a breach of technical nature, the Organiser and/or the venue is/are entitled to carry out the necessary procedures to regularise it, which may involve closing the stand. The costs resulting from this corrective action will be charged to the exhibitor.

Once an exhibiting company has reserved exhibition space, modular booth and/or stand services, it agrees to abide by the rules and regulations, including the payment conditions and cancellation policy.

Payment Conditions

Any request for payment will be accompanied by an invoice from the Congress Secretariat. The exhibiting company will pay all invoices issued in accordance with the schedule, within thirty days of the date of the Congress Secretariat's invoice (or in line with payment terms listed on invoice). Should the exhibiting company request services close to the time of the meeting, full payment (or proof of full payment) must be received before such services will be provided.

Apart from any extra costs to be borne by the exhibiting company (see above), the payment schedule will be as follows:

Orders up to a total of €5,250 must be paid in full immediately. Payments for orders over €5,250 shall be made per the following schedule:

- 50 per cent of total sponsorship with signed sponsorship agreement or exhibition agreement
- 50 per cent before 5 July 2024

Any exhibition reservation will not be considered as confirmed until the first deposit of 50 per cent of the total cost has been received by the Congress Secretariat.

If an exhibiting company reserves exhibition space on or after 7 June 2024, the total cost must be paid in full immediately to secure the space.

If full payment for exhibition space and/or booth has not been received before 5 Jully 2024, the exhibiting company will not be permitted to set up its' stand and equipment.

Cancellation Policy

Should an exhibiting company wish to cancel any of its' participation (exhibition space, modular booth, etc.), written notification must be sent to the Congress Secretariat.

Refunds will be made based on the following schedule:

Period	Refund
On or before 19 April 2024:	80 per cent of deposit
From 20 July to 7 June 2024:	60 per cent of deposit
From 8 June to 12 July 2024:	30 per cent of deposit
On or after 13 July 2024:	No refunds

A change of format to fully virtual delivery of the Congress will cause an offer to be made to a sponsor/exhibiting company to adjust or remove their support up to 14 days after the decision to change the format has been communicated to it.

Liability for Damages

Any damages occurring that are the fault of an exhibitor will be charged to that exhibitor. Exhibitors (or their representatives) are liable for any damage or harm caused by their structures, equipment, articles to be exhibited or activities on their stand.



Exhibition Rules & Regulations

(Guidelines for Industry Participation in all ILAE/IBE Congresses will also apply)

Force Majeure

The Organiser reserves the right to modify dates, time schedules, floor plans and programmes in case of necessity. In case of forcible cancellation of the Congress, the moneys paid by exhibitors shall be reimbursed, less proportional deduction of expenses incurred. Under no circumstances shall exhibitors be indemnified.

Exhibition Stands

In the case where there is a breach of the regulations on building and decoration of stands and/or a breach of technical nature, the Organiser and/or the congress venue is/are entitled to carry out the necessary procedures to regularise it, which may involve closing the stand. The costs resulting from this corrective action will be charged to the exhibitor.

The specified set up and dismantling dates and times must be adhered to.

Maximum Build Height

The maximum build height for free-build exhibition stands is 4m.

Suspended Structures

Rigging may be possible but will be dealt with on a case-by-case basis. Additional fees will apply.

App

No exhibiting company is permitted to advertise the use of an app, other than the official congress app, in connection with their participation at the 15th EEC.

Shell Scheme Exhibition Booths

Each shell scheme exhibition booth includes:

- Back and separation walls
- Fascia panel with company name
- Standard furniture
- Stand preparation, construction and dismantling

Exhibited Products

Presentation and distribution of products that can harm other exhibitors or visitors, or that can damage the floor and/or existing constructions is prohibited.

Samples of medicine may not be exhibited or distributed.

There may be no reference to price on products on display (except books/journals).

Stand & Marketing Activities

Marketing of any product and/or service in any part of the exhibition area or meeting rooms by non-exhibiting companies is not permitted. Personnel of exhibiting companies must confine their activities to the exhibition stand. Distribution of literature, promotional activities, etc. will not be permitted in the aisles or outside the exhibition area.

Subletting

Subletting of exhibition space is not permitted.

Audio and/or Visual Disturbance

Audiovisual and other devices will be permitted only in those locations and in such intensity as, in the opinion of the Organiser, they do not interfere with the activities of neighbouring exhibitors. Sound equipment must be regulated and directed into the booth, so that it does not disturb neighbouring exhibitors.

The Organiser reserves the right to demand a reduction in the intensity of, or complete cessation of, stand noise that it judges to be excessive or a disturbance to others.

Publicity & Advertising

All exhibitors must be the producers, importers or representatives of the goods and/or services displayed on their stands. Advertising material and signs may not be distributed or displayed outside the exhibition stand. Advertising that may harm or inconvenience other exhibitors or visitors is strictly forbidden.

Insurance

Each exhibitor is responsible for its own products, displays and stand, and should take out insurance for the duration of the congress, transport and storage. The Organiser and the congress venue shall not accept responsibility for loss of, or damage to, the exhibit or property of an exhibitor or any other person, brought about by fire, theft or any other cause whatsoever.



