



14th Asian & Oceanian Epilepsy Congress
17-19 November 2022 | Online

REGISTRATION FEES



I WANT TO ATTEND
ONLINE
(click here or go to page 2)

Groups, pharmaceutical companies, commercial entities or sponsors may not purchase: member/non-member Physician, member/non-member Scientist, member/non-member AHP, member/non-member Patient Advocate, Trainee, Student

		High Income Economies			Upper Middle Income Countries			Low/Lower Middle Income Countries		
		Early	Regular	Final	Early	Regular	Final	Early	Regular	Final
		up to 19 August 2022	20 August to 23 September 2022	24 September to 19 November 2022	up to 19 August 2022	20 August to 23 September 2022	24 September to 19 November 2022	up to 19 August 2022	20 August to 23 September 2022	24 September to 19 November 2022
Physician	Member*	\$170 USD	\$260 USD	\$300 USD	\$120 USD	\$180 USD	\$210 USD		\$60 USD	
	Non-Member	\$205 USD			\$145 USD					

Attendees who have a medical degree, such as MD, DO, or MBBS, and have completed training Not available to groups, pharmaceutical companies, commercial entities or sponsored registrations.

Scientist	Member*	\$120 USD	\$180 USD	\$210 USD	\$85 USD	\$125 USD	\$145 USD		\$40 USD	
	Non-Member	\$145 USD			\$100 USD					

Researchers without a medical degree. Physicians may not register for this rate. A letter, on official headed paper, dated, stamped and signed from your employer confirming your non-MD and employment status must be uploaded to your user account when registering. Not available to groups, pharmaceutical companies, commercial entities or sponsored registrations.

Allied Health Professional	Member*	\$120 USD	\$180 USD	\$210 USD	\$85 USD	\$125 USD	\$145 USD		\$40 USD	
	Non-Member	\$145 USD			\$100 USD					

This rate is for non-MD health professionals working in epilepsy care e.g. PhD, Nurse, Technician, Psychologist, Physical Therapist. A letter on official headed paper, dated, stamped and signed from your employer confirming your non-MD status and that you work in epilepsy care must be uploaded to your user account when registering. Not available to groups, pharmaceutical companies, commercial entities or sponsored registrations.

Patient Advocate	Member*	\$80 USD	\$75 USD	\$95 USD	\$55 USD	\$45 USD	\$60 USD		\$25 USD	
	Non-Member	\$95 USD			\$65 USD					

Staff of non-profits in epilepsy, person with epilepsy, family member, or caregiver. Physicians may not register for this category. Staff of non-profits must upload to your user account a letter, on official headed paper, dated, stamped and signed from your employer confirming your non-MD status and that you work in epilepsy care. Not available to groups, pharmaceutical companies, commercial entities or sponsored registrations.

Groups, pharmaceutical companies, commercial entities or sponsors may not purchase: member/non-member Physician, member/non-member Scientist, member/non-member AHP, member/non-member Patient Advocate, Trainee, Student

	High Income Economies			Upper Middle Income Countries			Low/Lower Middle Income Countries		
	Early	Regular	Final	Early	Regular	Final	Early	Regular	Final
	up to 19 August 2022	20 August to 23 September 2022	24 September to 19 November 2022	up to 19 August 2022	20 August to 23 September 2022	24 September to 19 November 2022	up to 19 August 2022	20 August to 23 September 2022	24 September to 19 November 2022
Trainee	\$95 USD	\$120 USD	\$140 USD	\$65 USD	\$85 USD	\$100 USD		\$35 USD	
Student	\$70 USD	\$90 USD	\$105 USD	\$50 USD	\$65 USD	\$75 USD		\$25 USD	
Group/Industry	\$205 USD	\$260 USD	\$300 USD	\$205 USD	\$260 USD	\$300 USD	\$205 USD	\$260 USD	\$300 USD

Residents, fellows, and postdocs. A letter, on official headed paper, dated, stamped and signed from your Head of Department, confirming your eligibility for this rate must be uploaded to your user account when registering. Not available to groups, pharmaceutical companies, commercial entities or sponsored registrations.

Undergraduate, postgraduate or medical school student. A letter, on official headed paper, dated, stamped and signed from your University / College confirming your student status must be uploaded to your user account when registering. Not available to groups, pharmaceutical companies, commercial entities or sponsored registrations.

Groups, pharmaceutical companies, commercial entities or sponsors may purchase only Group/Industry registrations. If you are from a pharmaceutical company, commercial entity or sponsoring organisation and purchasing any quantity of registrations on behalf of a physician, allied health professional, scientist, patient advocate, student or trainee, please select this category. In addition, this category is for staff of pharmaceutical companies and commercial entities.

***Member Discount** is applicable to members of ILAE and IBE Chapters. In order to avail of the discount, the Chapter must have provided member details to the ILAE or IBE and must be up to date with Chapter dues. If the Congress Secretariat cannot verify the membership status, then the discount cannot be given. The member discount is not available to groups, pharmaceutical companies, commercial entities or sponsored registrations.

Not sure if you are an ILAE or IBE member? Contact your local chapter: <https://www.ilae.org/regions-and-countries/national-chapters> and/or <https://www.ibe-epilepsy.org/about/ibe-chapters>

Fees The ILAE uses the World Bank's Classification of Countries as of 1 December 2021 to categorise the fees above. Individuals living and working in low, low middle and upper middle countries must provide proof of nationality for that country and proof of employment/residence in that country. This can be uploaded in your user account when registering. This also applies to those purchasing registrations on behalf of others.

EPILEPSY AND SOCIETY SYMPOSIUM

The Epilepsy and Society Symposium takes place on Saturday 19 November 2022 and is free to attend, but registration is required.

GENERAL

- Each user must first create a user account on the registration platform in order to register
- A personal address (Institution/Company or private) and email address for each delegate are necessary to register
- Each delegate's email address must be distinct; multiple registrations with the same email address will not be accepted
- Agencies registering delegates on behalf of any member of the pharmaceutical industry will be requested to provide the name and country of the sponsoring company
- Please ensure the billing details are entered correctly as invoices cannot be changed later
- Invoices are created in the user account; you can then download a copy and another copy will be automatically emailed to you
- The following payments are accepted through the on-line registration system
 - o credit card, processed by PayPal (Visa, MasterCard, American Express)
 - o bank transfer, details for which you will find on your invoice
- Confirmation of registration and invitation letters will be available to download in your user account after payment and supporting documentation (if applicable) have been received.
- Please allow three working days for credit card payments and five working days for bank transfers.
- Registration for one day or by session is not possible.
- This congress is being held online

GROUPS

- Personal postal and email addresses are required for each delegate in order to comply with security and insurance regulations. Registrations submitted without these details will not be processed. One email address or one postal address for multiple delegates will not be accepted by the system.
- Agencies registering delegates on behalf of a pharmaceutical company will be requested to provide the name and country of that sponsoring company. This information will be used for reporting and statistical purposes.
- As the main contact person you are not entitled to any of the delegates' benefits (access to the congress area, exhibition area, etc). If you wish to benefit from any of the delegates' entitlements please register.
- To qualify for the early registration rate, payment must be received on/before **19 August 2022** All delegates' names and contact details for paid early registrations must be received by **9 September 2022**. Delegate contact details received after this date will be subject to the higher registration fee.
- The Physician, Scientist, Allied Health Professional (AHP), Patient Advocate, Trainee and Student rates are not available to groups, pharmaceutical companies, commercial entities or sponsored registrations. Groups can only register under the Group/Industry Rate.
- Name changes are free of charge up to **4 November 2022** after which date they will be subject to a fee of USD\$100.
- You can send confirmation letters to your delegates directly from your user account, once payment and all delegates' names and contact details have been received. Alternatively you can download them should you prefer.

PAYMENT OPTIONS

Credit Card

- Please use the online system to register by credit card using Visa, MasterCard or American Express.
- Our online gateway provider is paypal.com. Please do not try to register on the PayPal website.
- Our online payment interface provides a Secure Website Order Page.

Bank Transfer

- Please use the online system to register by bank transfer, details for which can be found on your invoice which you create in your user account, including our bank details.
- All charges due on the bank transfer must be paid by the registrant.
- Please include the invoice number as reference on the bank transfer.
- **2 November 2022** is the cut-off date for sending bank transfer payments. Payments via bank transfer will not be accepted after this date. Regrettably exceptions cannot be made.

ENTITLEMENTS

- Admission to main scientific programme sessions.
- Access to the exhibition area, if you are a prescriber.
- Access to the posters.
- Access to congress networking
- Free pre-congress ASEPA courses (on the morning of **17 November**)
- Welcome Ceremony and Awards Ceremony
- Certificate of Attendance. **We are not permitted to send certificates to group leaders.**
- Unlimited online content on-demand until **17 February**. Please be aware that recorded content will be uploaded for on-demand access as soon as possible after the live session, but some time must be allowed for editing

CANCELLATIONS/REFUNDS

- Cancellations must be made by email to registration@ilae.org.
- Currency exchange gains/losses are the responsibility of the registrant and the Congress Secretariat will not accept liability for money loss through bank charges, transfers or currency fluctuations.
- Refunds will be settled within one month of the congress, in order to facilitate necessary organisational and logistical procedures. Cancellation of registration fees is as follows

On or before 19 August 2022	Registration fees refunded, minus US\$50 administration fee
On or before 2 September 2022	Registration fees refunded, minus 50%
On or before 23 September 2022	Registration fees refunded, minus 65%
On or before 14 October 2022	Registration fees refunded, minus 80%
From 2 November 2022	No refunds

NAME CHANGES

Name changes are free of charge up to **4 November 2022** provided that the new delegate fits the same registration category and World Bank Income bracket as the original delegate, after which date they will be subject to a fee of \$100.

CONTACT DETAILS

International League Against Epilepsy, Suite 105, The Crescent Building (Block B), Northwood, Dublin, D09C6X8, Ireland. Telephone number: +353 1 2056720. Email: aoec@epilepsycongress.org / registration@ilae.org.

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